



CLAREMONT
COMMUNITY FOUNDATION

GRANT PROGRAM PROPOSAL EVALUATION FORM

Organization and Project: _____

Amount Requested: _____

CRITERIA FOR EVALUATION	NO	WEAK	YES	GOOD	N.A.	RATING 1-10
1. Does the proposed project promise significant positive benefit to Claremont and/or surrounding communities and fit within CCF's mission?						
2. Does the proposal include a clear statement of the organization's mission, history, purpose, organization, and staff, including boards of directors?						
3. Are the project budget and larger organizational budget understandable and reasonable? Will you be able to proceed with partial funding?						
4. Does the proposal include appropriate letters of support and letters of agreement, if applicable?						
5. Does the proposal clearly articulate the need the project will address, with appropriate data and background?						
6. Is this organization well-suited, qualified, and ready to address this need?						
7. Does the proposal address any specific current initiative or recent larger study/planning process in the community it serves?						
8. Is there evidence of collaboration and outreach with other organizations?						

9. Are the proposal's goals and outcomes clear, appropriate, and feasible?						
10. Are the project's time-frame and work plan feasible?						
11. Are the plans for evaluation of the project's success and impact on the target group appropriate?						
12. Are the plans for future funding (if applicable) and alternative funding clear and reasonable?						
13. Is the report professionally presented and free of errors?						

RECOMMEND: Fund: ____ Deny: ____ Not Sure: ____ Need More Info: ____

COMMENTS: